TR Sunshine

Sprint Planning Meeting 22/02

horizontal line

**22 FEB 2021 / 4PM - 5PM / REMOTE**

ATTENDEES

Rachel, Alun, Miryam, and Rana

# AGENDA

1. **Accountability**
   1. Jira: [Rana Alqrenawi](mailto:ranaqrenawi@gmail.com) Rana
      1. Creating the backlog
      2. Starting/Closing the sprints
      3. Updating the board/ teams/ epics/ labels
      4. Check the “in review” tasks and act based on the status
   2. Meetings and Calendar:
      1. Keep the calendar up-to-date
      2. Generate the meetings’ links and make sure it’s attached to each meeting
   3. Meetings Agenda:
      1. Prepare the meeting agenda in regards to the Project-Check-In and the notes of the previous meeting
      2. Make sure the agenda is updated [date, time, meeting link]
   4. Github Repos: [alungroome@hotmail.com](mailto:alungroome@hotmail.com) Alun
      1. Create the repos for the week
      2. Update the Readme’s
2. **Regular tasks**
   1. Check-in presentation : [thurschm2@gmail.com](mailto:thurschm2@gmail.com)
   2. Week Assignment : [alungroome@hotmail.com](mailto:alungroome@hotmail.com)
   3. Project enquiries [to TR or to Zuhlke] : [rachelmchenery@hotmail.com](mailto:rachelmchenery@hotmail.com)
   4. Research and reading : [Rana Alqrenawi](mailto:ranaqrenawi@gmail.com)
3. **Work’s update**
   1. Stand-up meetings
   2. Jira / progress of cards + comments
   3. Github / Creating issues
   4. Team discussions
      1. It’s good to keep it light on our channels that is reducing the personal notes and brainstorming thoughts over there, instead keep these in a personal note aside for the team discussions
      2. Good to commit to the week expectations and agenda
4. **Week’s expectations**
   1. React frontend
      1. Project structure/ files structure
      2. Final list of the required pages/ components
      3. Assign pages and decide on delivery date/ time
   2. Sprint review final presentations
   3. Project structure/ files structure
      1. Components list
      2. allocate work
      3. agree internal deadlines
   4. Icons
      1. Font awesome/download/other

<https://fontawesome.com/icons?d=gallery&q=weather>

<https://www.dovora.com/resources/weather-icons/>

* 1. ESLint rules - eslint config
     1. Single\double quotes
     2. Semicolon\no semicolon
  2. File types
     1. js or jsx
  3. Code formatting.
     1. If we are not consistent with formatting tools this will always cause differences when merging to same files if we are not consistent with our formatting. / typescript tool
  4. [Styling](https://docs.google.com/document/d/1p5Lp1O_hjYu6JK2X4qEIpcJ0MIaGrB7pnCtM08R_1Js/edit?usp=sharing)
     1. On click events & styling, e.g. buttons, On hover, On click etc, etc
     2. Overall look - screenshots for future reference if time to restyle
     3. Fonts
  5. Responsiveness
  6. accessibility
  7. Testing
     1. Frontend - React
        1. TDD
        2. manual
        3. both
  8. Progressive Web App
     1. <https://github.com/TR-SUNSHINE/Frontend/issues/1>
  9. Location - GPS vs Manual
     1. https://github.com/TR-SUNSHINE/Frontend/issues/3
  10. Any work to carry over from:
      1. Previous Sprint
      2. Including last week’s [Sprint Review meeting](https://docs.google.com/document/d/1t_26hUyr9qEYZAzVxiNwUUfxK9lzN7hEeycpizw1Y4M/edit)

1. Review project feedback from Heather week 1
2. Review project feedback from Ellie week 2
3. Any other business
4. Next meeting

# Agenda Notes

1. Accountability
   * Agreed Rana as project manager/agile coach to take on the organisation tasks so running smoothly
   * Alun to keep charge of setting up Gitbhub repositories
   * Each person
   * Edit the daily stand-up meeting to start at 11:00 am
2. Regular Tasks
   * Agreed that each week in the start meeting, in the planning meeting we will discuss who will do any required research for the sprint and put findings in research
   * Myriam happy to set up presentations this week- James has set up on Google classrooms how to structure
   * This week RC prepared questions for tech coaches & will send to them on Wednesday around lunchtime to give them time to see them before the
   * Alun this week will prepare the project hand in
   * This week Myriam & Rachel have researched accessibility
3. Work update
   * Jira to keep up with each others’ work
   * Update standup
   * Something new on github
   * Deep discussion for meetings
   * Stick to the week’s discussions & agenda - focus on this week’s sprint
4. Week’s expectation
   * React frontend
   * Project structure - file structure
   * Clear tasks & guidelines
5. This weeks’s sprint
   * Allocated components
   * Icons agreed font
   * Eslint rules: double quotes & semi colon
   * Agreed js file types
   * Code formatting: agree to use same as Alun & he will let us know
   * Discussions on Github rather than on Slack

# NOTES

1. Feedback Heather- Week 1

* if a user has already registered, would they see a sign-in journey instead?
* What features does a user have access to if they register, as oppose to what is available to them if they don’t register?
* I can see some tabs at the top of your home screen - what else do you have planned and what would these tabs show?
* I liked the inclusion of a ‘Remind me’ button - have you thought about how this might be implemented?
* with touches like ‘Remind me’ you might take inspiration from native apps to design the look and feel of your front-end.
* I would recommend considering the styling of the front-end next - even things like having a conversation about your application colours will be useful as you move on to the next phase.
* You could also think about some sort of pictoral or graphical representation of the sunniest times!
* making sure everyone is committing changes in to your repos

1. Ellie feedback - Week 2

RELEASED MONDAY AFTERNOON

1. Alun limited availability this week (hours, not specific times)

ACTION ITEMS

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Accountability | Deadline | Details |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# NEXT MEETING’S AGENDA